

**BOROUGH OF SOUTH TOMS RIVER  
MINUTES OF REGULAR CAUCUS MEETING  
MARCH 17, 2014**

A regular meeting of the Council of the Borough of South Toms River was held at the Borough Hall on Monday, March 17, 2014 at 7:00 p.m.

**MOMENT OF SILENCE**

Mayor Joseph Champagne observed a moment of silence and led the Flag Salute.

**STATE OF PUBLIC NOTICE**

The Borough Clerk read the Public Notice: This meeting of the Mayor and Borough Council was called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting was sent to the Asbury Park Press on December 14, 2013; in addition a copy of notice is posted on the bulletin board in the Municipal Building, and filed in the office of the Borough Clerk.

**ROLL CALL:**

	Cradle	Gleason	Handshy	Mosley	Murray	Reevey	Champagne
Present	x	x	x		x	x	x
Absent				x			

There was a motion by William Gleason to excuse Councilwoman Mosley due to medical illness. It was seconded by Councilman Cradle, and approved by unanimous consent.

**PUBLIC COMMENTS**

Kevin McCormack thanks those attending the RERP Class and the night drill would be on Tuesday. Check received by fema for beach replenishment, and tomorrow would be the deadline for using some of those dedicated funds. He requested verbal approval to go out for beach replenishment and noted LGH is still under contract. He further stated this is for sand replenishment, and dock replacement will be necessary in the future which will cost approximately \$2 million. They are still trying to obtain the \$2 million from the state. Mr. Ryan asked if OEM needs anything from him. Mr. McCormack stated that the bid for sand replenishment is under \$10,000, this can be done through OEM, and that he is informing the Governing Body of his next steps.

Seeing no other Public Comments was closed.

**APPROVAL OF MINUTES**

February 10 and Executive Session

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Cradle	x			
		Gleason	x			
		Handshy			x	

		Mosley				x
x		Murray	x			
		Reevey			x	

February 18 and Executive Session

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
	x	Murray	x			
		Reevey			x	

### ORDINANCES

Ordinance 7-14                      Amending and Supplementing Chapter 6 to Prohibit the Possession and Consumption of Alcoholic Beverages by Underage Persons on Private Property (Second reading)

The Municipal Clerk stated this is the second reading and opened up for Public Hearing. Seeing no public comments, the following motion was made.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
	x	Gleason	x			
		Handshy	x			
		Mosley				x
		Murray	x			
		Reevey	x			

The Municipal Clerk stated there are amendments forthcoming and there was a request to table the Ordinance.

Ordinance 8-14                      Ordinance creating the office of Administrator of the Borough of South Toms River, prescribing the term and duties thereof, and providing for appointments thereto and compensation therefore (first reading)

#### Motion to Table

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				
	x	Murray	x			
		Reevey	x			

Ordinance                              Establishing a Cap Bank (First Reading)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
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		Cradle	X			
		Gleason	X			
		Handshy	X			
		Mosley				X
X		Murray	X			
	X	Reevey	X			

Ordinance 10-14      Establishing the position of Local Historian

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle			X	
X		Gleason	X			
		Handshy	X			
		Mosley				X
	X	Murray	X			
		Reevey	X			

## RESOLUTIONS

Resolution 2014-92      Accepting and adopting the Ocean County Municipal Joint Insurance Fund's  
2014 Safety Management Program

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle	X			
		Gleason	X			
		Handshy	X			
		Mosley				X
	X	Murray	X			
X		Reevey	X			

The Municipal Clerk stated that Resolution 2014-93      Authorizing an Agreement with the South Toms River First Aid Squad, is still tabled.

Resolution 2014-98      Authorizing the execution of the Teamsters Local 97 Contract

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle	x			
		Gleason	x			
		Handshy	x			
	x	Mosley				x
x		Murray	x			
		Reevey	x			

Resolution 2014-108      Resolution Introducing the 2014 Municipal Budget (First Reading)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
	x	Gleason	x			

		Handshy	x			
		Mosley				x
		Murray			x	
		Reevey			x	

Resolution 2014-109 A Resolution to affirm the Borough of South Toms River's Civil Rights policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors, and members of the public that come into contact with municipal employees, officials and volunteers

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
	x	Murray	x			
		Reevey	x			

Resolution 2014-110 Reappointing Deputy Coordinator William E Gleason FEMA projects administrator \$25.00 per hour

Kevin McCormack confirmed Mayor Champagne's inquiry that this payment will come from OEM. Mayor Champagne asked if this payment is in conflict with his paid position as a Council Member.

Guy Ryan stated there is no conflict, and Kevin McCormack stated he held this role when he was on council, in addition stating that the State has no problem with Councilman Gleason continuing this position.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
		Gleason			x	
	x	Handshy	x			
		Mosley				x
		Murray	x			
		Reevey	x			

The Municipal Clerk proposed Resolutions 2014-111 through 2014-132 be considered as a Consent Agenda, and be voted on with one vote.

Borough Attorney, Guy Ryan, stated that the Clerk is proposing resolutions 11 through 132 be considered as one vote. Any member of the Governing Body has the option to remove any resolution in the Consent Agenda and have it considered separately. He further stated that Resolution 2014-128 is acceptable and after speaking with towns, this can be approved. Other than the cost of postage, there is no payment going to the vendor. The other towns in Ocean County have authorized this through resolution, and Mr. Ryan has provided the resolution authorizing the Clerk/Administrator to execute documents. He further notated in the article that the Borough has the right to review all articles and advertising.

The Clerk/Administrator confirmed with Councilman Reevey, Councilman Murray and Mayor Champagne that the only cost is postage.

- Resolution 2014-111 Accepting the resignation of Pattie Megill with regrets
- Resolution 2014-112 Dedication by Rider for Tax Lien Redemptions
- Resolution 2014-113 In support of Assembly Bill NO. 3497
- Resolution 2014-114 Approval of the National Multiple Sclerosis Society’s annual “Coast the Coast” Bike MS Ride on Saturday, May 17, 2014
- Resolution 2014-115 Recognizing the week of April 21, 214 to April 27, 2014 as National Volunteer Week
- Resolution 2014-116 Supporting Sustainable Land-Use Patterns
- Resolution 2014-117 Calling on the Legislature to make permanent the 2% Cap on interest arbitration awards
- Resolution 2014-118 Supporting the Homeowner Flood Insurance Affordability Act
- Resolution 2014-119 Revising Special Event Committee Members
- Resolution 2014-124 Proclaiming the week of April 26 through May 3, 2014 as National Infant Immunization Week
- Resolution 2014-125 Proclaiming the month of April 2014 as National Youth Sports Safety Month
- Resolution 2014-126 Proclaiming April 2014 as Minority and Multicultural Health Month
- Resolution 2014-127 Proclaiming April 2014 as National Alcohol Awareness Month
- Resolution 2014-128 Authorizing the Borough Clerk/Administrator to execute any and all documents necessary for Hometown Press on behalf of the Borough of South Toms River
- Resolution 2014-129 Tax Lien Redemption to establish a bank account
- Resolution 2014-130 redemption of tax sale certificate #13-00008
- Resolution 2014-131 redemption of tax sale certificate #13-00025
- Resolution 2014-132 redemption of tax sale certificate #13-00026

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
		Murray	x			
x		Reevey	x			

Appointment of Oscar Cradle as Local Historian (Resolution 2014-120)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle			x	

		Gleason	x			
		Handshy	x			
		Mosley				x
x		Murray	x			
	x	Reevey	x			

Mayor Champagne stated that Councilman Cradle was appointed as Chair of the Historical Committee and would like to renew this for 2014.

Councilman Cradle accepted the nomination.

**APPOINTMENTS**

The Municipal Clerk

Appointment of Joseph Kostecki as JIF Safety Coordinator (2014-121)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
		Murray	x			
	x	Reevey	x			

Appointment of Greg Handshy as JIF Coordinator and Joseph Kostecki as Deputy JIF Coordinator (2014-122)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle	x			
x		Gleason			x	
		Handshy	x			
		Mosley				x
	x	Murray	x			
		Reevey	x			

Mayor Champagne asked Councilman Gleason, Councilman Reevey and Mayor Champagne be appointed to the Special Events Committee with regard to Resolution 2014-119

**VOUCHERS**

Councilman Cradle offered his Bill List to the public for review prior to voting.

Mayor Champagne asked if there were any questions from the public. Seeing none, the Mayor asked if Council had any questions.

Council asked for more time to review the Bill List.

Kevin McCormack asked about the a bill regarding an oil change. The CFO stated there is a difference in oil change cost depending which vehicle is serviced.

Councilman Reevey asked that there be a standard fee list to ensure all appropriate bills are properly charged for vehicle maintenance.

Seeing no other questions, the Clerk asked for a motion on the Bill List

Resolution 2014-133 Approval of the February Bill List

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Cradle	x			
		Gleason			x	
		Handshy	x			
		Mosley				x
	X	Murray	x			
		Reevey	x			

The Municipal Clerk/Administrator stated there is pending old business on action related to a security system and time-clock at the Public Works building. He would follow-up with the Governing Body on a submission previously quoted to the Borough.

Borough Attorney stated that since this cost is expected to be a low amount, it may not be worth having this as a sealed bid, but any RFP can be received via sealed bid. Generally anything under \$3,000 isn't work advertising as a sealed bid.

Councilman Gleason stated that does the formally submitted cost include repairing the existing system? The Clerk stated it does not, and the status of some of the equipment would not be known until a vendor inspected all of the equipment. He further stated that some wires were not working, the current computer was not able for use.

Councilman Murray stated that if the Borough was to go ahead with this project, it should be all new and done correctly the first time.

Resolution 2014-135 Authorizing the Municipal Clerk to solicit sealed bid for Public Works Security Camera and time-clock

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
	X	Murray	x			
x		Reevey	x			

## MONTHLY COMMITTEE & LIAISON REPORTS

Councilman Cradle had a meeting with the Recycling Committee with Kent Mulford in Public Works and

discussed mainly robo cans for recycling. In review of the budget, one of the topics suggested by Mr. Mulford was to prepare in the future for a new recycling truck due to the increased workload on the current truck. He stated that anyone with questions or concerns to speak with him, and that he would be speaking with the CFO to ensure budgeting purposes.

April 14 will be Earth Day from 10am to 2pm. There is a gentleman from Brick who is willing to bring a container for electronic disposal. Since residents are not able to dispose of these in the trash, this will be available. Also, for residents that can not make it to Earth Day festivities but need to dispose of electronics, they should contact Borough Hall or Oscar Cradle and their electronics will be picked up on that day. Sandy Ross is working with the Municipal Alliance for a prescription drop-off on that same day. Any environmental group or community group is welcomed to attend as a vendor. Tables will be free, and free t-shirts will be available for the youth. T-shirts will be on sale for adults. He thanked Council Handshy and Gleason for their assistance with this set-up.

Councilman Handshy thanked Councilman Cradle for the very first Earth Day event, and he is excited for this event. Anyway we can have residents show up, this is an excellent way to educate them and get them involved. He is working hard to make this a successful event. The Borough will be donating 1,000 trees thanks to the State. The Borough will be picking them up on April 3. Councilman Gleason stated the Borough will be able to keep them alive for EARTH DAY in addition to distributing them to residents in the community. He also noted that he attended the Clean Water Conference and was the only Elected Official in attendance, and South Toms River is conscientious about the environment and South Toms River is becoming known because of this. He and Councilman Cradle attended the Soil Conservation Conference to obtain information and projects with other agencies. There also was a Ocean County JIF Roundtable he attended, along with the Municipal Clerk and Chief Krohn of the Rescue Squad. There is a new program coordinated with the Safety Program. This is an involved program and the Clerk has accepted the Coordinator position and thanked him because there is a lot of work involved in that. The first JIF Safety Meeting was held with Department Heads and in conjunction with the program, there should be a vehicle maintenance plan. This will save the town money in the long-run by maintaining the vehicles. The Councilman also had a meeting with United Water on water lines on Dover Road. There was also a call made to the DEP regarding a derelict boat by the Marina. There was a containment device, fuel was pumped out of the boat. He further mentioned there is a lot of litigation involved but the borough is starting to get something done with the boat and off our property. There was further mention that the Borough would like to get rid of a tugboat.

Councilman Murray stated that the Community Club Baseball is Saturday, April 5 at 10am. He also met with the First Aid on Wednesday. They have a new I.D maker, which allows all members to have an ID. They offered to make IDs for all Borough employees as well. They have written exams upcoming. Also, a coin toss in Berkeley upcoming as well. Additionally, the First Aid saved a gentleman at Planet Fitness who went into cardiac arrest. Sgt. Polazzo was on scene and was followed by the First Aid. He thanked them and suggested a proclamation for next month. He will be speaking with the Fire Department next month.

Mayor Champagne stated that the work manitou park volunteers have been doing. Member, Chris Applegate was injured in response to a fire, and he is recovering nicely and gave well wishes. He applauded the Environmental Commission who is doing tremendous work, and specifically Councilman Handshy. The First official Earth Day is notable and thanked him as the Chair of the Commission. The Mayor further mentioned an article of the boat at the marina. After the article stating there was oil spilling, the borough responded the next day with the Police Chief, Mr. Tarver to speak with GSI, DEP to clean up the area and address any concern. The cleanup is complete. The Municipal Clerk clarified that the



Department of Environmental Protection stated that there was an oil sheen, not an oil spill. He stated the following press release issued by Special Council Tarver:

SOUTH TOMS RIVER OFFICIALS COORDINATE RESPONSE TO  
ABANDONED WATERCRAFT AND POSSIBLE SPILLAGE

Last week, Municipal Officials were made aware of the existence of a watercraft possibly leaking fuel in the water adjacent to Borough property. The boat was an abandoned vessel which had been grounded by its owner. Immediately Municipal Officials coordinated a response with the Coast Guard and the State Department of Environmental Protection.

Following an investigation by Municipal Officials in conjunction with the State Department of Environmental Protection and the Coast Guard, it was determined that there was no oil or fuel spill from the abandoned boat which had run aground. According to officials from the New Jersey Department of Environmental Protection, there was a slight residual oil sheen which was seen on top of the water. The sheen was not caused by a fuel spill and was contained by booming off the area surrounding the craft.

Borough Officials also took immediate action to remove fuel from the fuel tanks on the boat to eliminate any potential threat and along with other agencies are formulating a plan to remove the abandoned boat from the water.

The Borough has initiated aggressive measures to clean up the waterfront property adjacent to Miller Yacht Sales. Since 2012, nearly sixty (60) boats have been removed from Borough property. The clean up effort is nearing its final stages with completion expected in summer 2014. - Robert Tarver, Esq

Mayor Champagne continued, stating that the Ocean County Engineer responded after 3 requests for speed-calming devices on County Road 530 and Chamberlain. They stated that only 4 accidents in three and don't feel it is necessary. However, after 2 major accidents, they saw fit to acquiesce to our request, and will amend some signs such as extending the 35 mph speed limit between fairway drive in Berkeley Township, in addition to replacing a sign on Chamberlain with a 36" adding a bright reflector. They also increased the size of the stop signs, and replaced any missing signs. They further stated that as soon as the weather warms, they will schedule a new traffic count. If warranted, they will place a traffic signal at the location. They further recommend light at the intersection.

Councilman Murray stated it is not up to JCP&L, the request must come from the Borough for street lighting since it is the Borough who will be paying for the lighting.

Mayor Champagne stated that he attended an Ice Cream party at South Toms River Elementary for students who read 500 minutes worth of reading within one month, and he was pleased to see the many children who participated and look forward to more of these parties.

Councilman Reevey stated his updates have been addressed by other Council Members

Councilman Gleason stated that most of his updates have been already stated as well. He stated that LED lights have been installed at Borough Hall, which save two-thirds cost. Jackson Township also installed LED lighting, and JCP&L placed LED lights.

Councilman Murray corrected Councilman Gleason stating Jackson did not install LED lights in the entire town; only one neighborhood which is a pilot program to see how it works.

Councilman Gleason stated only 5% can be changed to LED per year. All lights that expire should be replaced with LEDs. He further stated the new poll on Crabbe road will be installed soon and will have LED lights.

With Committee and Council Reports completed, there was a request to enter into Executive Session.

Resolution 2014-134                      Approving the Governing Body to go into Closed Session for the purpose of discussion Personnel and Collective Bargaining

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
		Murray	x			
	x	Reevey	x			

Resolution 2014-135                      Authorizing Tonia Watson as Court Administrator of the South Toms River Municipal Court

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Cradle	x			
		Gleason	x			
		Handshy	x			
		Mosley				x
		Murray			x	
	x	Reevey	x			

Resolution 2014-136                      Directing the municipal Engineer to complete the Tax Maps as requested by the State Division of Taxation and the Ocean County Board of Taxation

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Cradle	x			
		Gleason			x	
		Handshy	x			
		Mosley				x
	x	Murray	x			
		Reevey	x			

Councilman Cradle made a motion to adjourn, seconded by Councilman Reevey. With unanimous consent, the meeting was adjourned at 9:45 pm.

**ADJOURNMENT @ 9:45pm**

Respectfully submitted by Municipal Clerk

Approved

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Joseph M. Champagne, Mayor

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Joseph A. Kostecki, RMC  
Municipal Clerk